

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Tuesday, May 4, 2021

Board Members Present: J. Jansch, J. Mitchell, L. Franke, C. Erickson, K. Lukens, J. Wieland, B. Clancy

Excused: S. King

Others Present: K. Pahlow, S. Johnson, C. Maricque, N. Kohls

1. Action Item: Call to Order  
J. Mitchell called the meeting to order at 3:30 PM.
2. Open Forum – No public comments
3. Action Item: Approval of the April 20, 2021 Minutes  
**Motion made by J. Jansch, seconded by L. Franke, that the minutes of the April 20, 2021 meeting be approved. MOTION CARRIED UNANIMOUSLY.**
4. Action Item: Approval of Agenda  
**Motion made by L. Franke, seconded by K. Lukens, that the agenda for the May 4, 2021 meeting be approved. MOTION CARRIED UNANIMOUSLY.**
5. Action Item: Donations  
Donations this month included a generous donation from Patricia Schneider that will be used to purchase a Sensory Rover for one of the classrooms. Hank and Pat Mencheski made memory boxes for the graduates that staff fill with photos from their time at Hopp. These boxes are then presented to the graduate at graduation by a staff of their choosing.  
**Motion made by K. Lukens, seconded by J. Wieland, that this month's donations be approved. MOTION CARRIED UNANIMOUSLY.**
6. Action Item: Payment of Bills  
Disbursement for April 1, 2021 thru April 20, 2021 were presented. All expenses were routine in nature.  
**Motion made by J. Jansch, seconded by J. Wieland, that the payment of bills be approved. MOTION CARRIED UNANIMOUSLY.**
7. Action Item: Financial Report  
March revenues include a Special Education Aid payment from the state. Final payment will be made in June. Expenditures continue to reflect shortages in some areas due to COVID preparations and materials. Savings in other areas will offset these overages.  
**Motion made by J. Wieland, seconded by K. Lukens, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.**
8. Action Item: Retirements  
Retirement requests are due in February; however, we still have some that are coming forward beyond those approved in May. Board action will allow us to move forward with filling the positions and formal names will be brought to the next meeting.  
**Motion made by J. Wieland, seconded by J. Jansch, that the Board accept the names of incoming retirees and the names be presented to the board in June. MOTION CARRIED UNANIMOUSLY.**
9. Action Item: Contracts  
Annually the board approves contracts for the Teachers, Therapists, Pupil Service and Administration. K. Pahlow will deliver these contracts to board members for signatures so they are delivered to the staff by May 15<sup>th</sup>. Staff have until June 15<sup>th</sup> to sign and return their contract.  
**Motion made by J. Jansch, seconded by L. Franke, that the Board approve the 2021-2022 Teacher, Therapist, Pupil Service and Administrative contracts. MOTION CARRIED UNANIMOUSLY.**

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10. Action Item: Short-Term Disability

C. Maricque explained we currently have UNUM as our Short Term Disability (STD) payee. We will be switching to the Brown County self-funded program as our payee with UNUM as the administrator. This will also increase our STD from 12 weeks to 26 weeks but will limit the length of time a position can be held open during Long Term Disability.

**Motion made by B. Clancy, seconded by J. Wieland, that the Board approve to transition the payment of short-term disability claims from UNUM to Brown County and that short-term disability maximum period of payment be increase from 12 week to Brown County's short-term disability maximum period. MOTION CARRIED UNANIMOUSLY.**

11. Action Item: Capital Campaign Resolution

**Motion made by J. Wieland, seconded by J. Jansch, that the Board accept and place on file the resolution passed by the Brown County Board of Supervisors that allows the BCCDEB to accept donations up to 4.6 million dollars for a Capital Campaign. MOTION CARRIED UNANIMOUSLY.**

12. Discussion Item: Administrator's Report

S. Johnson – Interviews have begun for open positions for the 2021-2022 school year.

C. Maricque – A Hopp graduate, Dustyn Skoviak, has been hired as a part time housekeeper.

K. Pahlow – A former Hopp aide, David Treptow, passed away after a long illness. COVID data continues to be monitored at school. No positive cases since the end of January. Staff Appreciation Week is this week. Special events are scheduled throughout the week to honor our amazing staff.

13. Discussion Item: Parent Organization Report

The Parent Organization's bylaws have been approved. They are working on filling some officer positions. Golf Outing is still on track for July 10<sup>th</sup>.

14. Executive Session: The Board will move to executive session as allowed by Wisconsin Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and (e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting of other specified public business, whenever competitive or bargaining reasons require a closed session. **Motion made by J. Wieland, seconded by J. Jansch, that the Board move into Executive Session at 3:51 PM. MOTION CARRIED UNANIMOUSLY.**

Board returned to open session at 4:19 PM.

15. Action Item: Adjournment

**Motion made by B. Clancy, seconded by J. Wieland, that the May 4, 2021 Brown County Children with Disabilities Board meeting be adjourned at 4:21 PM. MOTION CARRIED UNANIMOUSLY.**